

Loan Change Request Form

Name: _____ Student ID#: _____

Check the action requested for every applicable loan:

Please be aware that the changes you are requesting may create a balance on your account.

<p><input type="checkbox"/> Adjust my Federal Direct Subsidized Loan as follows:</p> <p><input type="checkbox"/> Cancel the entire academic year loan</p> <p><input type="checkbox"/> Cancel the Fall 2013 portion only</p> <p><input type="checkbox"/> Cancel the Spring 2014 portion only</p> <p><input type="checkbox"/> Change the amount of my loan to:</p> <p style="padding-left: 20px;">\$ _____ for the entire year</p> <p style="padding-left: 20px;">\$ _____ for the Fall 2013</p> <p style="padding-left: 20px;">\$ _____ for the Spring 2014</p> <p><small>*please account for a 1% processing fee when determining amount</small></p>	<p><input type="checkbox"/> Adjust my Federal Direct Unsubsidized Loan as follows:</p> <p><input type="checkbox"/> Cancel the entire academic year loan</p> <p><input type="checkbox"/> Cancel the Fall 2013 portion only</p> <p><input type="checkbox"/> Cancel the Spring 2014 portion only</p> <p><input type="checkbox"/> Change the amount of my loan to:</p> <p style="padding-left: 20px;">\$ _____ for the entire year</p> <p style="padding-left: 20px;">\$ _____ for the Fall 2013</p> <p style="padding-left: 20px;">\$ _____ for the Spring 2014</p> <p><small>*please account for a 1% processing fee when determining amount</small></p>
<p><input type="checkbox"/> Adjust my Perkins Loan as follows:</p> <p><input type="checkbox"/> Cancel the entire academic year loan</p> <p><input type="checkbox"/> Cancel the Fall 2013 portion only</p> <p><input type="checkbox"/> Cancel the Spring 2014 portion only</p> <p><input type="checkbox"/> Change the amount of my loan to:</p> <p style="padding-left: 20px;">\$ _____ for the entire year</p> <p style="padding-left: 20px;">\$ _____ for the Fall 2013</p> <p style="padding-left: 20px;">\$ _____ for the Spring 2014</p>	<p><input type="checkbox"/> Adjust my Alternative Loan as follows:</p> <p><input type="checkbox"/> Cancel the entire academic year loan</p> <p><input type="checkbox"/> Cancel the Fall 2013 portion only</p> <p><input type="checkbox"/> Cancel the Spring 2014 portion only</p> <p><input type="checkbox"/> Change the amount of my loan to:</p> <p style="padding-left: 20px;">\$ _____ for the entire year</p> <p style="padding-left: 20px;">\$ _____ for the Fall 2013</p> <p style="padding-left: 20px;">\$ _____ for the Spring 2014</p>
<p><input type="checkbox"/> Adjust my Federal PLUS Loan as follows:</p> <p><input type="checkbox"/> Cancel the entire academic year loan</p> <p><input type="checkbox"/> Cancel the Fall 2013 portion only</p> <p><input type="checkbox"/> Cancel the Spring 2014 portion only</p> <p><input type="checkbox"/> Change the amount of my loan to:</p> <p style="padding-left: 20px;">\$ _____ for the entire year</p> <p style="padding-left: 20px;">\$ _____ for the Fall 2013</p> <p style="padding-left: 20px;">\$ _____ for the Spring 2014</p> <p><small>*please account for a 4% processing fee when determining amount</small></p>	<p><input type="checkbox"/> Please re-instate my:</p> <p><input type="checkbox"/> Subsidized loan for:</p> <p style="padding-left: 20px;"><input type="checkbox"/> Academic year in the amount of \$ _____</p> <p style="padding-left: 20px;"><input type="checkbox"/> Fall 2013 in the amount of \$ _____</p> <p style="padding-left: 20px;"><input type="checkbox"/> Spring 2014 in the amount of \$ _____</p> <p><input type="checkbox"/> Unsubsidized loan for:</p> <p style="padding-left: 20px;"><input type="checkbox"/> Academic year in the amount of \$ _____</p> <p style="padding-left: 20px;"><input type="checkbox"/> Fall 2013 in the amount of \$ _____</p> <p style="padding-left: 20px;"><input type="checkbox"/> Spring 2014 in the amount of \$ _____</p> <p><small>*please account for a 1% processing fee when determining amount</small></p>
<p>Other instructions (please explain):</p> <p>_____</p>	

My signature authorizes the Financial Aid Office to cancel, reduce or reactivate my Federal Direct, Federal Perkins or Alternative loan(s) as indicated above. I understand that this reduction or cancellation of my loan(s) may affect the amount owed on my account and may require the balance to be paid in full. The effective date of signing supersedes any previous authorization.

Student Signature

Date

Parent Signature (if changing/cancelling PLUS loan)

Date