

DEFIANCE COLLEGE
Student Employment Program
REQUEST FOR INCREASE IN WORK STUDY AWARD

Students who are requesting an increase in their Work Study award must complete this form and return it to the DC financial Aid Office located in room 204 in the Serrick Center. Work Study increase requests will be reviewed on an individual basis. Your eligibility for an increase to your Work Study award is based on your remaining financial need and remaining funds. Priority will be given to students with Federal Work Study eligibility. Students that request an increase to their Work Study award, the student's supervisor, and the DC Business Office will be notified via their campus e-mail account of either the increase in eligibility or the denial to increase eligibility. If the student is approved for an increase, a Revised Award Letter will be sent to the student reflecting the additional Work Study eligibility.

Name: _____ _____ (please print) Social Security # ____-____-____	Date: : ____/____/____ Student Signature: _____ Supervisor's Signature: _____
Supervisor: _____ _____ (please print) Department: _____	

Reason(s) for increase in Work Study award: _____ _____ _____ _____

Have you requested an increase to your Work Study award before? Yes No	Are you currently employed in more than one position? Yes No If yes, where? 1. _____ 2. _____
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-----To Be Completed by the Financial Aid Office-----	
Approved Award Increase: \$ _____	FWS or CWS
Amount Earned to date: \$ _____	As of: ____/____/____
Revised Award sent:	Date: ____/____/____
Student/Supervisor/BO Notified:	Date: ____/____/____
Approved by: _____	Date: ____/____/____
08/2007	