



Academic Second Chance Petition

Description - This program is a means by which students may have a grade removed from their permanent record according to the following guidelines:

1. Students may repeat a course taken at the College in which the student has received a grade of “C-, D+, D, D-” or “F”. The lower of the two grades will be removed from the student’s academic record and replaced with an “R”, meaning repeated course. The grade point average is then updated.
2. Academic Second Chance applies only to courses taken at Defiance College. The Academic Second Chance does not apply to courses taken at other colleges.
3. A student may exercise the Academic Second Change petition on a maximum of 12 semester hours during the student’s academic career at Defiance College.
4. The Registrar’s Office must be told the option is desired when the student schedules the course.
5. The Academic Second Chance Petition must be filed in the Registrar’s Office in order to have the original grade removed from the record.
6. Academic Second Chance may only be used for the first undergraduate degree. It may not be used to change academic history after a student has received a degree.

Name _____ Student ID # _____

Course previously taken Fall Spring Summer Year _____

Name of course to be repeated _____ Course # _____

Previous grade earned _____ Course to be retaken in Fall Spring Summer

Already used _____ hours of the maximum 12 hour limit for Academic Second Chance.

Student Signature _____ Today’s Date _____

Registrar Associate Initials _____