

APPLICATION PROCESS FOR COOPERATIVE EDUCATION

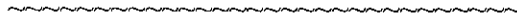
Career & Student Assistance Office

New applicants:

1. Résumé
2. Two letter of recommendation forms
3. Application for admission to cooperative education

Applicants repeating Co-op:

1. Blue Guidelines for repeating Co-op
2. Salmon colored Guidelines and Objectives



WHEN THE MATERIALS IN THE FILE ARE COMPLETE:

New Applicants:

1. Director reviews the file to see if recommendations are okay
2. Make an appointment for student with Director to discuss co-op.
3. When the co-op is made, the student receives a 'permit to register' with Director's signature.

Repeating Applicants:

1. Director reviews the new objectives.
2. Student receives 'permit to register' with Director's signature